

**LAKE COUNTY SCHOOL DISTRICT**  
**APPLICATION FOR FEE-BASED TRANSPORTATION**  
(FOR STUDENTS NOT ELIGIBLE FOR TRANSPORTATION FUNDING)  
**PROCEDURE**

1. Parent completes an application and the Parent or School will fax application to Transportation at 352-536-8099.
2. Transportation completes their section and will let the school know stop information and if there is seat availability.
3. School notifies parent of stop information, has parent sign form and collects payment.
4. School keeps a copy for their records.
5. School sends payment and completed application to Angela Squitieri at Main Transportation.

**STUDENT INFORMATION**

NAME \_\_\_\_\_ STUDENT NUMBER \_\_\_\_\_  
Last First Initial

RESIDENCE \_\_\_\_\_  
Number Street City Zip

TELEPHONE NUMBERS \_\_\_\_\_ GRADE \_\_\_\_\_  
Home Work Cell

SCHOOL \_\_\_\_\_

DATE APPLICATION SUBMITTED \_\_\_\_\_

I certify I received a copy of POLICY #8.311, SCHOOL DISTRICT FEE-BASED TRANSPORTATION SERVICE, and I understand the policies and procedures associated with the fee-based program.

\_\_\_\_\_  
Parent Signature Parent Printed Name Date

**TRANSPORTATION USE ONLY**

TRANSPORTATION CONTACT PERSON NAME: \_\_\_\_\_

TRANSPORTATION START DATE: \_\_\_\_\_ NUMBER OF RIDE DAYS \_\_\_\_\_ COST \_\_\_\_\_

BUS# \_\_\_\_\_ ROUTE# \_\_\_\_\_

BUS STOP TIME \_\_\_\_\_ AM \_\_\_\_\_ PM BUS STOP LOCATION \_\_\_\_\_

DATE FORM RETURNED TO SCHOOL: \_\_\_\_\_

TRANSPORTATION COMMENTS: \_\_\_\_\_

VERIFY SEAT AVAILABLE  
 YES  NO (CHECK ONE)

**SCHOOL USE ONLY (School must fill out this section)**

DATE APPLICATION RECEIVED FROM PARENT \_\_\_\_\_ TIME \_\_\_\_\_

DATE SENT TO TRANSPORTATION \_\_\_\_\_ REDUCED FEE VERIFICATION:  FREE/REDUCED

TRANSPORTATION AREA: \_\_\_\_\_

DATE PARENT/STUDENT ACCEPTED/NOTIFIED \_\_\_\_\_ TIME \_\_\_\_\_

METHOD OF PAYMENT (NO CASH)  CHECK  MONEY ORDER

WITHDRAWAL DATE \_\_\_\_\_ PARENT/STUDENT \_\_\_\_\_  
Signature

## CHAPTER 8.00- TRANSPORTATION

8.311

### FEE-BASED TRANSPORTATION PROGRAM

- (1) Students in grades K through 12 living within two (2) miles of their school may be provided school bus transportation at the discretion of the principal or designee and upon payment of a fee established by the School Board. There must be space available on the school bus to accommodate fee-based students. Additionally, existing school bus stops will be used and no additional bus stops will be established for fee-based students. School bus routes will not be altered to accommodate fee-based students. The transportation fee must be paid in advance per semester before a student is allowed to ride on a school bus. No fee-based transportation will be allowed during the first fifteen (15) school days of the first semester to allow for school bus route and stop adjustments.
- (2) The selection process for fee-based transportation is as follows:
  - a. Parents/guardians requesting fee-based transportation privileges shall submit an application form to the school principal.
  - b. Principals will confirm with transportation the number of seats available on the school bus to accommodate fee-based transportation.
  - c. A lottery system will be used at the beginning of the school year for determining which students are offered fee-based transportation when the number of students applying exceeds the school bus seats available. Priority will be given to younger students. Students not selected will go on a waiting list in order of their lottery selection and will be offered fee-based transportation as school bus seats become available. Students requesting fee-based transportation after the school year begins will be placed on the waiting list on a first-come first-served basis. Principals will be responsible for notifying parents/guardians and students of their acceptance or rejection from the fee-based transportation program.
  - d. Fee-based transportation will only be offered to students attending their assigned school within their home school zone. No out-of-area students will be allowed fee-based transportation.
  - e. The siblings of a student whose Individual Education Plan (IEP) places the student at a District assigned school may apply for and be given fee-based transportation under the following provisions:
    - i. The student with the IEP must have transportation provided as a related service to the District assigned school.
    - ii. The siblings must be accepted by the school in order to apply for fee-based service.