

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

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HOME EDUCATION PROGRAM

POLICY:

- (1) Home education programs shall adhere to the provisions of Florida Statutes. The Superintendent shall be responsible for assuring that the home education programs are in compliance with Florida Statutes. A home education program is a sequentially progressive instruction of a student directed by his or her parent or guardian in order to satisfy legal requirements of the State of Florida for school attendance.
- (2) The following provisions shall govern home education programs offered by a student's parent(s) or legal guardian who does not hold a valid Florida Educator's Certificate to teach the subjects or grade in which instruction is given. The parent(s) or legal guardian shall:
 - (a) Parents / guardians who wish to place their children in a home education program are required to notify the Superintendent, through the Student Services office, in writing, of their intent within thirty (30) days of the establishment of the home education program.
 1. A form may be obtained from the Student Services office for the parent / guardian to complete, to meet the notification requirement; or,
 2. A letter of notification must be signed by the parent / guardian and include names, addresses, birth dates, and grade level, of all children being enrolled in home education.
 - (b) Maintain a portfolio of records and materials for a period of two (2) years. Contents of the portfolio shall include:
 1. A log made contemporaneously with the instruction, which designates by title the reading material being used.
 2. Samples of any writings, worksheets, workbooks, and creative materials used or developed by the student.
 - (c) Portfolios shall be maintained by the parent and made available for inspection by the district upon a 15 days' written notice.

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- (d) Parents shall provide an annual educational evaluation to their student(s) being home educated. The annual educational evaluation shall document the student's demonstration of educational progress at a level commensurate with his / her ability. A copy of the evaluation shall be filed annually with the School District's Home Education Office. The annual educational evaluation shall be conducted in accordance with Florida Statutes.
- (e) The Superintendent shall determine if the student has demonstrated educational progress commensurate with his / her ability. If such progress has not been achieved, the parent(s) or legal guardian shall be notified in writing and have one (1) year from the receipt of written notification to provide remedial instruction. Continuation in the home educational program shall depend upon the student's educational progress at the end of the one (1) year probationary period.
- (f) Annual educational evaluation may be:
 - 1. A teacher selected by the parent shall evaluate the student's educational progress upon review of the portfolio and discussion with the student. Such teacher shall hold a valid regular Florida certificate to teach academic subjects at the elementary or secondary level;
 - 2. Nationally normed achievement tests administered by a certified teacher;
 - 3. State student assessment tests used by the school district and administered by a certified teacher at a location and under testing conditions approved by the school district;
 - 4. Evaluation by a licensed clinical psychologist or certified school psychologist;
 - 5. Other evaluation measurement agreed upon by the parent / guardian and the Superintendent's office.
- (g) Home Education families are to provide written notice to the Superintendent's office of an address change or of their intention to terminate the home education program.

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STATUTORY AUTHORITY:

1001.41; 1001.42, F.S.

LAWS IMPLEMENTED:

1001.41; 1001.43, 1002.41, F.S.

HISTORY:

**ADOPTED:
REVISION DATE(S): 7/9/12
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