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STUDENT ASSIGNMENT

POLICY:

The School Board shall establish residential attendance zones for each school. All students, unless otherwise provided by School Board rule or authorized by the School Board's order, shall attend the school serving the student's residential attendance zone. A student's residence is defined as the residence of his/ her parent(s), legal custodian(s), legal guardian(s), or other such person(s) as defined by any order issued by a court of competent jurisdiction of the State of Florida. Any student residing in the Lake County School District shall be assigned to a school for attendance by the Superintendent or designee.

- (1) Establishing residency shall be required for initial enrollment, student transfers, and parent requests to update student addresses. Schools will conduct random address reviews throughout the year and, if it is discovered that misleading or false evidence was presented, the student may be reassigned immediately to the school within the appropriate residential attendance zone.
 - (a) Documentation establishing residency shall include a signed acknowledgement that "Florida State law provides that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083 (FS 837.06)".
 - (b) In determining the parent's/guardian's/custodian's domicile and, hence, the child's domicile, the District shall require that a parent/ custodian / guardian enrolling a student(s) must present evidence that the student resides in the school's designated zone. A valid Florida Driver's License/ID with current physical address or a Florida Voter's Registration Card with the current physical address and any two of the following documents would provide acceptable evidence of residency:
 1. lease agreement with current physical address
 2. rent receipt with current physical address
 3. bill of sale or deed for house with current physical address
 4. Homestead Exemption Receipt with current physical address
 5. utility deposit receipt with current physical address
 6. utility bill with current physical address

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- (c) If the aforementioned documents are addressed to a person other than the legal parent/custodian/guardian of the student(s), such as a step-parent, other relative, friend, landlord, etc., there must be acceptable evidence from the addressee indicating that the family and student are living there. In addition to the evidence required in (1)(b) above, there must be a notarized statement from the addressee (relative, friend, landlord, etc.) indicating how long the parent/guardian/caretaker and the child have maintained their residence at that location and that the student is currently living at the domicile.
 - (d) If none of the above can be produced, the school principal with guidance from the Office of Administration will make residency determination.
- (2) A student residing with a person who is not the student's parent(s), legal guardian, legal custodian, or other such person designated by any order issued by a court of competent jurisdiction of the state of Florida to be responsible for the student shall be allowed to attend a District school under these conditions:
- (a) The person with whom the student resides shall present a notarized statement to the enrolling officer of intent to seek legal custody or guardianship and shall provide an affidavit of custody within thirty (30) days of the student's enrollment.
 - (b) No student shall be permitted to transfer, enroll, or be admitted to a Lake County School when he/she has been expelled from another school district. This prohibition shall be effective for the period of time in which the student was expelled from the out-of-county school district.
- (3) A student may be permitted to attend a school in another residential attendance zone pursuant to guidelines adopted by the School Board. Guidelines shall be issued annually. Transportation is not provided by the district.
- (a) When a change of family residence occurs or dual residency ceases during a semester in which any student is enrolled, upon request of the parent, the student may completed that year in the present school. Transportation is not provided by the district.

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- (b) A twelfth grade student whose attendance zone has been changed by action of the School Board that places the student in a different attendance zone, upon request of the parent, the student may continue attending the school until the student graduates. Transportation is not provided by the district.
 - (c) LCS District Employees, excluding temporary assignments may request a zone waiver transfer of their child(ren) to the school building to which the employees are assigned or feeder pattern within the region, if space is available in the school. Transportation is not provided by the school district.
 - (d) Schools may not exceed capacity as designated by Department of Education on the Florida Inventory of School Houses (FISH) Report and the Class-Size Reduction Amendment (F.S. 1003.03) with students who are out-of-zone and out-of-county.
- (4) Any student whose legal residence is outside the boundaries of Lake County may not be enrolled in any District school without the approval of the School Board, except under the provisions of Florida Statutes.
 - (5) No student shall be permitted to cross district lines for the purpose of attending school in Lake County School District or outside the Lake County School District, except under a written agreement as provided in Florida Statutes. Any such agreement between the School Board and any other Florida school district shall be duly recorded in the official School Board minutes.
 - (a) The assigned school for an out-of-district student shall be designated on the basis of space available. Such assignment shall not occur after the February FTE (full-time equivalency) count, except under the provisions of the contract with another District school system or upon recommendation of the Superintendent and approval of the School Board.
 - (6) Any student that has by assigned school attendance area or by special assignment spent the prior school year in attendance at (or has been assigned to attend such school for the next school year) a public school that was designated grade “F” or three consecutive “Ds” during the prior school years may be eligible for a State Opportunity Scholarship and an opportunity to enroll at a higher performing school in the District or in another District in conformance with state statutes and State Board Rule.

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(7) **Athletic Eligibility of Students**

The following conditions apply to all high school students commencing with the successful completion of the eighth grade (as defined in the Pupil Progression Plan). These requirements are in addition to the Florida High School Activities Association (FHSAA) bylaws.

- (a) A student participating in high school athletic completion is eligible in (i) the school in which he or she first enrolls each school year; (ii) the school in which the student makes himself or herself a candidate for an athletic team by engaging in practice before enrolling, with the consent of the principal; or (iii) the school to which the student has transferred with approval of the School Board. The student will be eligible at the transfer school as long as he or she remains enrolled at that school.
- (b) A student receiving any type of transfer into a high school must abide by all the FHSAA bylaws and applicable school board rules pertaining to athletic eligibility.
- (c) Each high school will develop an athletic eligibility list for each sport and will identify the student transfers. Copies will be provided to the Superintendent or designee prior to that sport's season.

(8) Any student who is found to have falsified eligibility information shall lose athletic eligibility for one calendar year from the date of discovery of the violation.

(9) Any student, who is found to be attending a school out of his or her assigned attendance zone without a properly executed approved student transfer shall return to his or her zoned school and shall forfeit athletic eligibility for a period of one calendar year from the date of discovery of the violation.

(10) Violations of the student athlete transfer policy and student athletic eligibility will result in a report to the FHSAA and may result in forfeiture of athletic contest(s), fines, and/or probation for the high school at the direction of the FHSAA.

(a) Staff members who exercise influence (directly or indirectly) upon prospective athletes in an attempt to influence the athlete's school assignment or who violate any portion of this policy and FHSAA bylaws, will be subject to disciplinary action up to and including termination of employment.

(b) If a student, parent, or guardian is party to a violation of any part of this policy, the student's right to participate in interscholastic athletics may be denied. Any person who knowingly makes a false statement in

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writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided for in s. 775.082, F. S., s. 775.083, F. S., or s. 775.094, F. S.

- (c) The school principals shall be responsible for the control of their athletic programs, coaches, booster groups and student athletes.

STATUTORY AUTHORITY:

1001.41; 1001.42, F.S.

LAWS IMPLEMENTED:

**1001.41; 1001.42; 1001.43;
1001.51; 1002.31; 1002.38, F.S.**

HISTORY:

ADOPTED:

**REVISION DATE(S): 11/22/99; 7/22/02, 9/13/04, 1/22/07, 1/28/08,
4/12/10, 8/22/11, 11/14/11, 2/27/12, 1/27/14, 6/8/15**

FORMERLY: JC

**BOARD REVIEW: 6/28/04, 12/1/06, 12/10/07, 2/8/10, 7/11/11,
10/10/11, 1/23/12, 12/16/13, 4/27/15**